

Seaboard Triumph Foods Expo Center Equipment Services and Order Form

MAIL COMPLETED FORM WITH PAYMENT to:

Seaboard Triumph Foods Expo Center
550 Expo Center Dr, Sioux City, IA 51106
 Attn: Brittany Scott
 712-226-4012 bscott@sioux-city.org

Payment methods: Check – or – Credit Card
 ➤ Checks payable to: City of Sioux City, Parks & Recreation
 ➤ Credit Cards: Call the Expo Center 712-279-6126, ext. 1

Company Name _____ Authorized Contact Name _____
 Booth Number _____ Land Line Phone # _____ Cell Phone # _____
 Address _____ City _____ State _____ Zip _____

Payment in full is required, by **February 10, 2025**, to receive the reduced "Advance Order Price."

- ➤ Chairs will **NOT** automatically be stationed at booths – please indicate below if you require the two "free" chairs.
- ➤ Please check the rental equipment and/or services needed below. Equipment will be delivered to your booth ready to use. Advance orders are given priority. All equipment is subject to availability and first -come-first-serve order.

Quantity	Item	Advance Order Price	Day of/Set Up Day of Event Price	Subtotal Staff Use
	Chairs included (up to 2)	\$0		
	Additional Banquet Chair (each)	\$ 5.00	\$10.00	
	6' Table – 28" Height (Linen not included)	\$10.00	\$20.00	
	8' Table – 28" Height (Linen not included)	\$10.00	\$20.00	
	6' Table Linen (black only)	\$ 5.00	\$10.00	
	6' Table Skirting (black only – must select linen as well)	\$10.00	\$20.00	
	8' Table Linen (black only)	\$ 5.00	\$10.00	
	8" Table Skirting (black only – must select linen as well)	\$10.00	\$20.00	
	Cocktail Table (limited quantity)	\$15.00	\$30.00	
	High Top Stool (limited quantity)	\$ 5.00	\$10.00	
	Total:			

➤ ➤ Freight Handling Services (pre-shipped Exhibit Products) : \$50.00
Pre-Event Freight Items MUST obtain prior authorization from Expo Center Staff

All exhibitors are required to power down all electric/gas devices (TVs, lights, computers, displays, hot tubs, fireplaces, etc.) at the end of each day. There is no charge for standard (110v) booth electricity.

Date Received by STFEC: _____ By: _____
 Receipt #: _____